

Ethics and Conduct Subcommittee

MEETING ACTION NOTES

Judy Nadler (Chair), Trixie Johnson
Lisa Herrick, Eva Terrazas

September 20, 2007

12:00pm – 1:30pm

T-1631

Agenda Item #	Description of Action Taken/Action Item	Owner's Name (if applicable)	Target Date (if applicable)
A.1	Old Business: The Subcommittee reviewed areas for discussion for their goals/work plan: Intent, Conflict of Interest, Code of Conduct and Ethics Statement, and Ethics Education.		
A.2.	Old Business: The item was deferred to the October 4 th Subcommittee meeting to allow staff time to conduct analysis on the City's current practice and determine how it compares to other jurisdictions.		
B.1.	New Business: L. Herrick was directed to draft or 'flesh out' language related to Section 7.3 A. Codes of Conduct and Ethics Statements and to advise to whom the provision applies. The Subcommittee also agreed to include an Implementation Provision and to include Department Heads in Section 7.4 Ethics Education. L. Herrick directed to draft language related to annual review and ethics education.		
B.	Next Meeting: October 4, 2007, 9:00am – 10:30am		
D.	Public Comment: No public comments		